

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE January 13, 2016

STARTING 7:00 PM

HELD AT THE BAKER BUILDING, BAKER, WV

AGENDA:

1. CALL TO ORDER/ROLL CALL
2. APPROVE OCTOBER 14, 2015 MINUTES
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
5. SPECIAL REPORT(S)

*Needs Election of President
33. oil change
Needs battery
per*

Papers for Baker Bldg

OLD BUSINESS:

- A. BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE ✓
- B. FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER, UPDATE ✓
- C. HOURS/DAYS OF OPERATION
- D. PART & FULL TIME EMPLOYMENT/HIRES
- E. SIGNAGE FOR BAKER BUILDING
- F. PHONE BOXES AT EMS/FIRE STATIONS
- G. TRAINING/OEMS CHANGES 1-1-2016
- H. DRUG/EQUIPMENT INVENTORY REPORT

7. NEW BUSINESS:

- A. COUNTY COMMISSION/COURT REPORT
- B. APPROVAL TO PAY INVOICES
- C. HCEAA STATE AUDIT 7-1-2013-6-30-2015
- D. SHIRTS, COATS FOR EMT'S
- E. DEREK ALT, JEFF SNYDER COMMENTS/QUESTIONS
- F. SHORT PUBLIC COMMENTS
- G. 2015 FIREFIGHTER GRANT APPLICATION
- H. NEXT MEETING DATE, February 10, 2016, LOCATION TO BE DECIDED

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **HARDY COUNTY BAKER BUILDING, ROUTE 55, BAKER, WV 26836** ON THE 13TH DAY OF January 2016 STARTING AT 7:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVALABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
P. O. BOX 671
MOOREFIELD, WV 26836

The Hardy County Emergency Ambulance Authority met on January 13, 2016 at the HCEAA Building in Baker, WV for their regular scheduled meeting.

Members Present:

George Crump
Mary Fishel
Paul Lewis
J. R. Keplinger, Jr.
Tim Ramsey

Absent:

Ron Crites
Dr. Jerry Hahn
Dave Pratt
Harry Shocky

Public:

3 citizens were in attendance, two employees

Vice President Lewis called the meeting to order at 7:15 PM.

Meeting opened with Pledge of Allegiance and prayer

Approval of the October 14, 2015 Minutes—Tim Ramsey moved to approve the minutes as written. J. R. Keplinger, Jr. seconded the motion. (passed)

Notice of resignation tendered by Greg Greenwald was presented to board effective 12/31/2015. Since Greg resigned there is no President.

Vice President Lewis has been elevated to office of president. Paul said that there must be a new vice president and secretary since he cannot assume all officer positions. There were no volunteers for either position from board members. Paul asked George Crump to be secretary. George refused position of secretary but agreed to take minutes on a monthly basis. No vote was taken

Treasurers Report-Balance on Hand \$8,121.71 This amount includes grant money and funds approved by County Commission. Additional funds were approved for repair of ambulance
Motion made to approve report by Tim Ramsey seconded by George Crump (passed)

Committee Reports—Interviews: George Crump reported that he and Mary Fishel conducted interviews with 2 more applicants. Both interviews went well and each applicant was qualified as EMT. Recommendations were forwarded to Greg Greenwald. Greg offered part time employment and met with each to complete the proper paperwork.. Both have been precepting with Derek Alt and Jeff Snyder to train on units in Mathias Baker and Wardensville. One EMT needs to have EVOC in order to be approved as a condition of her employment.

One additional application was received and applicant notified that we would hold application for interview at a later date. An application was also received at this meeting. Interviews for these two will be conducted in the near future.

Special Reports—none

Old Business

A. Building, Equipment/vehicle, supplies update-

Medical and office supplies are in good order.

Unit 379 is in repair facility which will cost approximately \$4,000. Chase unit 33 will need routine servicing soon. Chase unit 32 continues to have battery issues. Motion made by George Crump and seconded by J.R. Keplinger to have battery replaced.

Water usage is still an issue at bldg. All unnecessary faucets and toilets were turned off so no utilities would be running unsupervised. Hopefully this will reduce usage sustainably.

The state is requiring additional certification of chase vehicles. Derek will handle this.

Because of the need to handle minor repairs and purchase office supplies and equipment, there was a motion brought forth by Tim to allow Derek to purchase any needed item up to a level of \$300, and notify the president when done. If higher amount is needed it will need committee or board approval.

Seconded by George (passed)

B. Fraley's, Wardensville, Mathias-Baker and 9-1-1 center updates-

Jay Fraley reported that the situation on the east side is getting worse. They have responded to 11 calls in Mathias and Baker since the first of the year. Paul Lewis talked with Craig Strawderman on how to rectify the situation when no county provider is on duty. No solution was found at this point. When county provider is available, Mathias Baker does manage to get a driver (at least for first call). When there is not county provider, Mathias Baker usually can get a driver but no provider which means they scratch and second due is called.

Wardensville still has one unit down but is running with unit 170 and 171 at this time. All calls are being handled on evenings and weekends and some during week. Of the 20 calls where Wardensville was dispatched, the county provider was also dispatched to many of those calls but only had to be used on 6 occasions.

Paul gave the number report of emergencies for the month of December:
Fraley's 118, Mathias Baker 49, Wardensville 20, HCEAA 39

C. Hours/Days of Operations

Derek and Luke Stump are covering Monday through Thursday from 6 AM until midnight. Jeff Snyder is covering as much as possible during weekend, but usually one 24 hour shift as medic.

D. Part and Full Time Employment

Derek reported that new part time EMT's were doing well with precepting so far. Hopefully they will be put in rotation to help cover other times or vacation and sick. Derek would like to have one or two more part time EMT's for a more flexible rotation and better coverage.

E. Drug/Equipment inventory report-

No report

F. Phone Boxes at EMS/Fire Stations

Many of the boxes have been installed at EMS and Fire stations. At this point, activation of the phones are on hold pending lawyer intervention. Hardy Telecom lawyers want the county to provide a liability policy in case they do not function as intended. Prosecuting Attorney and Hardy Telecom lawyers will be meeting on Friday, Jan 15 to discuss the situation and how best to come to an agreement.

G. Training

No training is scheduled at this time but board is looking for a EVOC class for newly hired EMT.

H. Drug/Equipment Inventory

No report

New Business

A. County Commission Report

No news on pending court case.

B. Approval to Pay invoices

Recurring invoices, no action necessary

C. HCEAA State Audit

Still in process

D. Shirts/coats

New jackets and shirts should be arriving soon for EMT use.

H. Replacement/Recruitment of Medical directory:

Paul Lewis stated that he had a discussion with Carmen Rexrode concerning a medical director position. She suggested that he contact Dr. Hahn to see his reaction. Paul stated that Dr. Hahn has no preference as to continue or be replaced. After some discussion, a motion was made by George Crump and seconded by JR Keplinger to authorize Paul Lewis to discuss the possibility of coming on board as our medical director with Dr. Rexrode. Any compensation as discussed previously would be acceptable.

E. Committee to work/explore billing for the HCEAA:

George Crump reported that he had been in contact with Premier billing agency to establish billing. They will be organizing a conference call at 1:30 on June 22 to discuss options and answer any suggestions. This conference call will be held at Station 3. George encouraged everyone to attend this call. It was suggested that HCEAA come up with a list of questions and forward to billing company so that have answers for us when the call is made. George suggested that the framework should be similar to that negotiated by Wardensville with the same billing company. This company bills for Wardensville Rescue and Fraley's. Both organizations are very pleased with their interactions with the company.

F. Employment comments –Derek Alt, Luke Stump, Jeff Snyder, Janet Horton, Heather Ours

Derek Alt brought up concern by Pauline Vance from E.A. Hawse Nursing home where a recent call took 40 minutes for EMS arrival. All agreed that this is not acceptable but with limited resources it may occur in the future. In this instance, Co 4 and Co 1 worked together to have a crew respond as each agency only had one provider. It is hoped that these types of circumstances will be reduced with better coverage.

G. Public Comments-

With many from the public in attendance, there was much discussion regarding response times and fees. Several citizens expressed the extended time for EMS to arrive and wanted better service. It was explained to all that the establishment of fees would greatly help in this regard to possibly provide paid crew (s) and also to help offset the out of pocket expenses that EMT's have to provide. It may also entice new EMT's to step forward. However, it was also noted that there will never be a perfect world due to limited resources and the extremely rural nature of our county causing long response times. It was also suggested that the Board of Education should be approached to offer some credit for EMT class or at least bringing this into our two high schools to recruit. Better communication was also an issue that was brought up, as well as all three rescue squads and HCEAA working as a team and not an "us vs them attitude". A new copier has been donated to HCEAA from another agency.

H. Grants-

Grants would be approximately \$80,000 short for a new ambulance. Paul and Rose are working on obtaining the maximum amount possible and working with Sen Capito's office.

I. Executive Session

A request was made by Derek Alt to go into executive session to discuss personnel issues. A motion was made by JR Keplinger and seconded by Dave Pratt to do so. (passed)

Motion made by Dave Pratt and seconded by Tim Ramsey to close executive session. (passed)

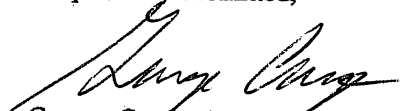
J. Personnel issue

A motion was made by George Crump and seconded by Tim Ramsey to tender full time status with slight raise in pay to one part time employee. (passed)

K. Next Meeting Date-Next regular scheduled meeting will be held at 6:30 PM at the HCEAA building in Baker, WV on July 13, 2016.

With no further discussion, a motion was made to adjourn by Ron Crites and seconded by Tim Ramsey. (passed) Closed meeting at 8:30 PM

Respectfully submitted,


George Crump (acting secretary)

Public

Print Name

6/15/16

Joe Fishel
Ellie Crump

JOE FISHEL
Ellie Crump

Jean Flanagan

JEAN FLANAGAN

Pauline Vance

Pauline Vance

Raymond Burgess

Raymond Burgess

Craig Strawderman

Craig Strawderman

Margaret Delawder

Margaret Delawder

~~William Mobney~~
~~Greg Crawford~~

William Mobney

Greg Crawford