

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

BUDGET HEARING AND MEETING

TUESDAY, AUGUST 8, 2023 MEETING NOTICE

17940 STATE ROAD 55

BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, AUGUST , 2023 AT 6:30 P.M. AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV.** THE MEETING WILL BE TO DISCUSS THE PROPOSED BUDGET AND REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**REVISED AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE AUGUST 8, 2023
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING
17940 STATE ROAD 55,
BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—FEBRUARY MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- FOLLOW UP ON AMBULANCE PURCHASE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- DISCUSS THE CONTRACT FOR EA HAWSE
- TRAINING
- AUDIT UPDATE
- UPDATE ON CO. 1 POLICY

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, SEPTEMBER 13, 2023, AT 6:30 P.M., AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV**

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

August 8, 2023

Present: President Paul Lewis, Secretary Jean Flanagan, Treasurer Doug Coffman, Fran Welton, Ronnie Crites, Commissioner David "Jay" Fansler, HCEAA Executive Director Derek Alt, HCEAA Assistant Executive Director Nathan Kesner

Guests: Kimberly Boucher, Tom Walker, Becky Fisher, Lisa Twigg all from the Wardensville Rescue Squad; Mary Jo Johnson and Billie Jo Biddle from the West Hardy Emergency Medical Service.

The meeting was called to order at 6:31, by Paul Lewis. The Pledge of Allegiance and a prayer followed.

Minutes

Fran moved and Ron seconded a motion to accept the minutes of the July 12 meeting as presented. The motion was approved.

Treasurer's Report

Executive Director Derek Alt provided the treasurer's report as of August 1.

Total Expenses for June	\$130,989.05
Total Revenue for June	\$108,413.18
Income from Fee	\$ 65,000.00
Income from Services	\$ 43,024.47
Other Income	\$ 388.71
Current Checking Account	\$ 57,840.82
Current Savings Account	\$ 98,023.31

Old Business

Building/Grounds

Nothing to report

Equipment

All equipment is working and in service.

Vehicles

371/372/373/376 - All in service - nothing to report

383 - In service - nothing to report - a new battery was purchased

Serv3/Argo - In Service - nothing to report

Followup on Ambulance Purchase

Derek received a quote from PennCare for a van-style ambulance. The prices is the same, however, delivery is questionable.

Doug suggested we table the discussion and revisit it in the future.

Calls for Service

Paul reported the following calls for service in July:

West Hardy - Co. 21	124
HCEAA - Co. 3	93
Wardensville - Co. 1	26 - (HCEAA handled 20)

EA Hawse Rental Agreement

Derek send a letter to E.A. Hawse regarding the proposed rent increase. He has gotten no official response. The lease is due in November.

Training

An employee requested \$2,550 to attend the EMS World Conference in Florida. She attended last year and found it very valuable. She would share driving and lodging with Hampshire County. HCEAA will pay for registration. While the registration includes a number of classes, there are several classes that cost extra.

Jean moved and Jay seconded a motion to approve not more than \$2,550 for the employee to attend the conference. The motion was approved.

Audit

Nathan reported the contract was sent to the State for review. He is waiting for their approval.

Update on Co. 1 Policy

Derek presented a letter to the President of the Wardensville Rescue Squad outlining a proposal to better cover the Wardensville area. He suggested the HCEAA provide a person from 7 a.m. - 7 p.m. weekdays, as these are peak times for call volume. HCEAA would also provide a person at other times (evenings and weekends) upon request. Derek proposed that Wardensville would pay \$150 per call and this would be deducted from their annual stipend of \$15,000.

Derek submitted a "rough draft" of the proposal, which came from his discussions with representatives from Wardensville Rescue Squad.

Representatives from the Wardensville Rescue Squad attended the meeting and expressed concerns that having a person at the squad from 7 a.m. - 7 p.m. would increase their overhead expenses (heat, A/C, electricity, etc). They also expressed the concern that the \$150 per call would totally deplete their stipend.

Fran moved and Jay seconded a motion to try the proposal for three months, without the \$150 per call. HCEAA would track the number of calls to which the extra person responds. The board will revisit the situation at the November meeting. The motion was approved.

New Business

County Commission

Derek reported he is working with Wendy Branson and GST to create an HCEAA website, that would be accessible with a link on the Hardy County website. Currently, someone from the County Commission's office updates the HCEAA section of the county website.

Invoices

Derek reviewed the invoices for July.

Jean moved and Doug seconded a motion to pay the invoices.

Comments from Employees/Board Members

Derek commented that there will soon be a staffing shortage. Previously volunteers would work their way into paid positions, but volunteerism is declining and no longer able to support a paid staff. An option he presented is the "Academy Model," which recruits staff, pays them a salary

during their training and moves them into a paid position, once they acquire the necessary certification.

In addition, pay rates are raising because of the shortage of people, and because of the neighboring jurisdictions and new companies increasing salaries.

Derek was adamant, this is not just a Hardy Count issue, it is an issue nationwide. EMS workers are in short supply and pay rates are increasing all over the county.

Public Comment

There were no public comments.

Executive Session

Fran moved and Jay seconded a motion to go into Executive Session to discuss personnel issues. The motion was approved at 7:50 p.m.

Doug moved and Jay seconded a motion to come out of Executive Session. The motion was approved at 8: 20 p.m. No action was taken during the Executive Session.

Personnel Change

Fran moved and Ron seconded a motion to return the Assistant Director to an hourly position. The motion was approved.

Jay moved and Ron seconded a motion to adjourn. The motion was approved. The meeting adjourned at 8:25 p.m.

The next meeting of the Hardy County Emergency Ambulance Authority will be held on Wednesday, September 13 at 6:30 p.m. The meeting will be held at the 911 Center, 157 Freedom Way in Moorefield.

Respectfully submitted
Jean Flanagan, Secretary

DATE Aug. 8, 2023

SIGN-IN SHEET

Name	Representing	E-Mail
Paul Stoddard	Commission	
Bernie Cook	Madison Area	
Paul Jensen	HCEAA	
Jean Flanagan	HCEAA	
Doug Coffey	HCEAA	
Derek Ritz	HCEAA	
Kimberly Brucher	Dyersville	
Tom Wacker	WRS	
Bridy Fisher	WRS	
Nathan Kesor	HCEAA	
Lisa Tulsz	WRS	
Mary Jo Johnston	WHEMS	
Billie Jo Biddle	WHEMS	
Fran Welter	HCEAA	