

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE MAY 8, 2019
STARTING AT 6:30 P.M.
MEETING AT THE HARDY BAKER BUILDING
17940 SR 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT-ADVISORY COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT
- RECEIVABLES MANAGEMENT PROGRAM UPDATE

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - DISCUSS AND APPROVE THE PURCHASE OF A REPLACEMENT AMBULANCE
 - POLICY ON USE OF HCEAA'S MEDICS AND OR EMTS
 - EXEMPTIONS FOR DIFFERENT PEOPLE
 - APPROVAL TO PAY INVOICES
 - PURCHASE OF A NEW COMPUTER FOR SECRETARY TO HANDLE BILLING AND PAYMENTS
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
- NEXT MEETING DATE, JUNE 12, 2019 LOCATION TO BE AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MAY 8, 2019 MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE HCEAA, **BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

May 8, 2019

Present: Paul Lewis: President, Harold Michael: Hardy Co. Commission Representative, Ron Crites, Tim Thorne, Fran Welton, Derek Alt: HCEAA Executive Director, Tina Todd: HCEAA Accounts Receivable

Absent: Treasurer: Tim Ramsey, Doug Coffman

Guest Present: Jean Flanagan: Moorefield Examiner, George Crump from Co. 1 (WDVL), 3 with Fraley's Ambulance Service and 1 Hardy County Citizen

President Paul Lewis called meeting to order at 6:30 pm followed by the Pledge of Allegiance and prayer.

Motion to approve minutes by Harold, Tim Thorne seconds. Motion carries

Committee Reports:

Advisory Committee:

Dispatch protocol

Treasurer Report:

Derek reports as of May 1, 2019 the checking account has \$400.23, the savings account has \$152,289.59 and the special revenue account has \$335,875.50. The total expenses for the month of April were \$69,522.24.

Building, Equipment/Vehicle, supplies update

Building: Construction for E A Hawse has begun. They expect completion sometime in June. They have added additional Camera's to the station for security.

Vehicles: Derek reports that Unit #379 broke down on I 81, while transporting a patient to Winchester Medical. Since the purchase of Unit #379 in 2013, the county and the Ambulance Authority has spent \$62,000+ on repairs. He believes the unit is a liability at this point and feels that in all good consciousness he cannot recommend any further repairs for this unit.

He does recommend to replace the unit or at least the chassis. A remount of the box will cost approximately \$133,000 with a 180 day turn time. Osage has a remounted box (2006, completely refurbished on 2019 Ford 450 Chassis, 4-wheel drive, Smaller box) ready to come off the line in June for \$145,000. Has researched and found two demo units available for purchase. Provided documentation for board to review further.

Currently the International has an intermittent issue with the ignition and it was down also. Have been down to 1 ambulance.

Harold makes motion to purchase and apply for Grant to get refurbished & send Unit 379 to eventually have box re-mounted on another chassis, Doug seconds. Motion carries

Amendment to motion – it is required that a certified mechanic check the unit over

Supplies/ Equipment: Nothing to report

Derek reports that we are now 501 (C) (3).

Also, results of the CMS Audit (Medicare Audit). Out of 40 charts reviewed, one problem was found and it was low impact.

Ambulance Calls:

| | | | | | | |
|-------------------------|-------|----|--------------|----|----------|-----|
| Calls for March: | HCEAA | 55 | Wardensville | 24 | Fraley's | 105 |
|-------------------------|-------|----|--------------|----|----------|-----|

Training: Nothing to report

Drug Inventory/Equipment: Nothing to report

Receivables Program:

Derek reports collection process has begun on the 2018 accounts. With the late fees attached, there is \$680,973.00 outstanding. Both 2016 and 2017 are above 80% collected or closed. Overall, we are currently at 29% outstanding for all 3 years.

County Commission:

County Commission has appointed Fran Welton to the board.

Approval to pay invoices:

No invoices

Paul request that purchase

Public Comments:

Discussion: Is it possible to exempt volunteers from having to pay the ambulance service fee? As it might bring in more volunteers. There would have to be a standard and strict qualifications. It is a nice thought but logistically it would be a nightmare.

Eleanor Crump asked that if Derek cannot attend Career Day at the schools, to please notify her so she can make arrangements to attend. Derek stated he had intended to be there but something came up and was not able to attend.

Board Comments:

Derek reports he has added a third person during the day time hours in response to Co. 1's need for additional manpower. He provides a couple of options since the Co. 3 is incurring the cost of the personnel. First option, to charge a provider fee which will provide some reimbursement on the personnel cost to Co. 3. The second option, to merge the two companies, pulling Wardensville under the HCEAA umbrella but they would be staffing and running the station.

Paul suggest Derek and George get together and discuss options at Co. 1's Monday meeting.

With the addition of the third person, he would like to make the medic available to the entire county in the case of any of the companies request for any available medic.

Derek reports that within the last 9 or 10 days, there have been 2 calls, where Fraley's has been at Grant Memorial and has to make an immediate return to take the next alert/call. Which could mean a 25 to 30 minute difference in response, and feels it poses a liability concern.

Derek request approval from board to continue staffing third person for additional staffing throughout the county, 7am to 7pm.

Fran motions for approval to continue staffing third person, Harold seconds. Motion carries

Paul states Hardy County is doing very well compared to surrounding counties.



Doug makes motion to adjourn meeting, Ron seconds.

Next meeting, June 12 at 6:30pm, at the 911 OEM Center.

Meeting Minutes prepared by Tina Todd, HCEAA Accounts Receivable Supervisor



May 2019

| Signature | Company |
|---|----------------------|
|  | SELF |
| Paul R. Lewis | HCEAA |
| Tim Thorne | HCEAA |
| Tina Todd | HCEAA A&S |
| Harold K. Michael | HCEAA |
| Jean Flanagan | Mooresfield Examiner |
|  | HCEAA |
| Dennis Cump | Wardensville Co. 1 |
| Ellie Cump | Wardensville Co. 1 |
| Nathan Kesner | HCEAA |
| Jeremy Hollinger | HCEAA |
| Jeffrey Snyder | Wardensville Co #1 |
| Tom Walker | CO #1 |
| Jon Twiss | CO #1 |
| Fran Welton | Hr. Co. I EPC |
| Pamela Britz | Hegera ACEAA |
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