

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

BUDGET HEARING AND MEETING

WEDNESDAY, SEPTEMBER 13, 2023 MEETING NOTICE

157 FREEDOM WAY

MOOREFIELD, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, SEPTEMBER 13, 2023 AT 6:30 P.M. AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV.** THE MEETING WILL BE TO DISCUSS THE PROPOSED BUDGET AND REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE SEPTEMBER 13, 2023
STARTING AT 6:30 P.M.
MEETING AT THE 9-1-1 CENTER
157 FREEDOM WAY,
MOOREFIELD, WV

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—FEBRUARY MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- DISCUSS THE CONTRACT FOR EA HAWSE
- TRAINING
- AUDIT UPDATE
- UPDATE ON CO. 1 POLICY

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, OCTOBER 11, 2023, AT 6:30 P.M., AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV**

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

September 13, 2023

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Secretary Jean Flanagan, Fran Welton, Ronnie Crites, HCEAA Executive Director Derek Alt,

Guests: Tom Walker, Becky Fisher from the Wardensville Rescue Squad; Mary Jo Johnson from the West Hardy Emergency Medical Service; Steve Pendleton, Moorefield Examiner

The meeting was called to order at 6:32 p.m. by Paul Lewis. The Pledge of Allegiance and a prayer followed.

Minutes

Jean moved and Ronnie seconded a motion to approve the minutes of the Aug. 8 meeting as presented. The motion was approved.

Treasurer's Report

Executive Director Derek Alt provided the treasurer's report as of September 1.

Total Expenses for August	\$ 75,319.47
Total Revenue for August	\$ 95,726.19
Income from Fee	\$ 65,000.00
Income from Services	\$ 29,592.19
Other Income	\$ 1,134.00
Current Checking Account	\$ 1,660.50
Current Savings Account	\$119,481.56

New Business

Building/Grounds

Nothing to report

Equipment

All equipment is working and in service.

Vehicles

371 is in the shop for repair.

372/373/376 - In service - Nothing to report

383 - In service - Nothing to report

Serv3/Argo - In service - Nothing to report

Calls for Service

Paul reported the following calls for service in August:

West Hardy EMS	120	
HCEAA	91	
Wardenesville		30

Paul also reported the 911 Center is fully staffed, although two dispatchers are going out on medical leave shortly.

E.A. Hawse Contract

Derek received a letter on Aug. 22 stating that as of Nov. 1, the E.A. Hawse Medical Center will end the lease, as they no longer need the space.

Training

An EMS class in Moorefield was canceled because not enough people registered.

Audit

Derek reported Assistant Executive Director Nathan Kesner is still working with the state to address changes in the RFP.

The HCEAA must adhere to the state's approved list of auditors and usually only on company responds to the RFP.

Company 1 - Wardensville Rescue Squad

Derek reported the HCEAA crew started on Sept. 4. So far, only minor hiccups. The schedule fluctuated last week. He will have more information at the next meeting.

New Business

County Commission

Derek reported the County Commission suggested the HCEAA be more visible/active on Social Media.

The commission wants to meet with Derek on Friday, Sept. 15 to discuss "public inquiries."

Invoices

Derek reviewed the invoices for August.

Jean moved and Tim seconded a motion to pay the invoices. The motion was approved

Comments

Employee Comments

Derek reported Nathan is almost finished mapping for the CAD system and progress is being made with the CAD integration.

Nathan is testing the software for scheduling.

Derek is working on creating a website separate, but linked to the County website. It should be operational next month.

Executive Session

Ronnie moved and Tim seconded a motion to go into Executive Session at 7 p.m. to discuss personnel issues. The motion was approved.

At 7:40 p.m. Fran moved and Ronnie seconded a motion to come out of Executive Session. The motion was approved. No action was taken during the Executive Session.

Tim moved and Ronnie seconded a motion to adjourn at 7:41 p.m. The motion was approved.

The next meeting of the Hardy County Emergency Ambulance Authority will be held on Wednesday, October 11, beginning at 6:30 p.m. The meeting will be held at the HCEAA Headquarters, 17940 SR 55, Baker.

DATE Sept. 13, 2023

SIGN-IN SHEET

Name	Representing	E-Mail
Jean Flanagan	HCERA	
Bon Lester	HCERA	
Fran Weston	HCERA	
Jim Wharver	WRES	
Bridy Locher	WRES	
Tim Phara	HCERA	
Mary Jo Johnston	WHEMS	
Steve P. Weston	HCERA	
Paul Pears	DEM/911-HCERA	
Derek AIT	HCERA	

Respectfully submitted,
Jean Flanagan, Secretary

