

TEST STAFFS ETC

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881

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE MAY 8, 2013

STARTING 7:00 PM

HELD AT THE RRT BUILDING, THE 911 CENTER, 141 EMERGENCY LANE
MOOREFIELD, WV. 26836

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AGENDA:

- 1. CALL TO ORDER/ROLL CALL
- 2. READ/ APPROVE 4-24, 2013 MINUTES
- 3. TREASURER'S REPORT
- 4. INTRODUCTION OF GUEST
- 5. COMMITTEE REPORTS
- 6. SPECIAL REPORTS
- 7. OLD BUSINESS
 - A. EQUIPMENT/VEHICLE REPORT
 - B. LEGAL SERVICE REPORT
 - C. UPDATE WARDENSVILLE & MATHIAS/BAKER
 - D. VEHICLE LEASE AGREEMENT
 - E. VEHICLE PARKING AGREEMENTS
 - F. VEHICLE INSURANCE
 - G. VOLUNTEERS
 - H. LICENSING
 - I. BUDGET
- 8. NEW BUSINESS
 - A. OFFICE SUPPLY NEEDS
 - B. TRUSTEE'S SALE
 - C. VEHICLE SUPPLY NEEDS
- F. OTHER ITEMS
- 9. PUBLIC COMMENTS
- 10. ADJOURNMENT

10,000 4-8-13
 250,000 4-17-13

 260,000
 311.00
 839.49

 257,849.51
 Approved

Tom Walker
125,000 vehicles

Cheryl Horn
For Inspection

May 22, 2013

No time to bid on Bld
 pay for vehicles
 Get Ins Cert from May 22
 Get Co. Tags
 Call much time for inspection

SHELLEY
 40 YEAR
 20%
 10% Grant
 CAPITAL

* NEEDED
 \$50,000 Grant approved
 to use
 notice to use if agreement
 purchase of vehicles

Fern C...
[Handwritten text]

Minutes of Hardy County Emergency Ambulance Authority

WJ May 8, 2013 at 7:00 pm at RTT Building Moorefield, WV

The meeting of the HCEAA was called to order by President Jerry Moore at 7 pm at the RTT Building located at 141 Emergency Lane, Moorefield, WV. A quorum was established with 10/15 members attending. Those present were: Greg Greenwalt, Jerry Moore, Craig Strawderman, Ted Garrett, Julian Hott, Mary Fishel, Brady Gradfield, Ron Crites, Dixie Bean and Harry Shockey.

It was moved by Grady Bradfield and seconded by Ron Crites the minutes of the 4/24/2013 meeting be approved with correction of a couple of typographical errors. The motion carried.

Treasurer, Tim Ramsey, was not present at the meeting so Vice President Greg Greenwalt presented the Treasurer's report. Our current balance is 257,849.51 with checks for 311.00 being written to insurance company and a check for 1839.49 to Wolfe's Garage for repair to ambulance unit 479. Dixie Bean moved, seconded by Craig Strawderman, to accept the Treasurer's report. The motion carried.

President Moore then introduced Mr. Tom Walker from Wardensville, WV who is attending this meeting.

There were no committee reports and no special reports.

Old Business:

President Moore reported he is renegotiating the price of the two ambulances and chase vehicle and equipment with Capon Valley Bank. Their initial price was \$150,000. The bank has told Mr. Moore that with a negotiated price that we will receive LifePak 12 cardiac monitors rather than receiving one LifePak 15 and two LifePak 12's. We will take possession of the vehicles on or before May 14, 2013 so they can be licensed by DMV and ready for inspection from the office of EMS on May 15, 2013.

President Moore reported that James Heishman, Attorney-at-Law, will prepare the lease and parking/storage agreements for the HCEAA. He will have these document prepared by May 13, 2013.

Yvonne See will continue to be the County Medic provided by the County Commission through June 30, 2013. We will also have continued use of the fuel card through June 30, 2013 for HCEAA units placed in Mathias and possibly Baker.

Mary Fishel reported she has had ten applications from volunteers for the Wardensville Rescue Squad. Craig Strawderman reported he has had 8 new applicants.

President Moore said Licensing for the HCEAA is temporarily on hold until we get through getting the ambulances and chase car licensed with the WVOEMS.

President Moore reported we need to submit an operating budget for the July 1, 2013 through June 30, 2014 fiscal year to the County Commission by June 15, 2013. President Moore appointed a Budget

Committee comprised of Greg Greenwalt, Chair, Dixie Bean, Craig Strawderman, and Tim Ramsey. The Budget Committee is to meet and report back to the HCEAA at the next meeting on May 22, 2013. Craig Strawderman asked what the goals of the HCEAA are and President Moore replied we are to oversee emergency operations in Hardy County. Mr. Moore said he feels we need to develop a job description for a Director and hire that position.

New Business:

We need to purchase some stationary, envelopes and other office supplies. We also need to have a file cabinet, computer and copy machine for the HCEAA office.

The Trustee's sale of the Mathias-Baker real estate will be held on June 4, 2013 at 11 am on the Courthouse steps. Discussion was held on the condition of the building and logistics for purchasing said real estate.

It has been reported that the ambulances are low in some supplies. President Moore reported the HCEAA has received a \$50,000 state grant through Rural Health for equipment and or property. We can use some of those funds to make certain the ambulances and chase unit are stocked accordingly. It was moved by Ted Garrett with a second by Ron Crites, to accept the \$50,000 grant from the state which may be used to purchase supplies or property. The motion carried.

The next meeting of the HCEAA will be on Wednesday, May 22, 2013 at 7 pm at the RTT Building at 141 Emergency Lane in Moorefield, WV.

The meeting adjourned at 9:09 pm.

Respectfully submitted,

Dixie T Bean, Secretary

Jerry Moore, President

A handwritten signature in black ink, appearing to read "Jerry Moore", with a long horizontal line extending to the right.