

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE OCTOBER 9, 2019
STARTING AT 6:30 P.M.
MEETING AT THE HECEAA BUILDING
STATE ROUTE 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL *September*
- APPROVE MINUTES FROM ~~JULY~~ MEETING
- TREASURER'S REPORT
- COMMITTEE REPORT-ADVISORY COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- REPAIRS TO VEHICLES
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- RECEIVABLES MANAGEMENT PROGRAM UPDATE
- CONTRACT FOR THE USE OF THE BUILDING BY EA HAWSE
- CONTRACTS FOR FRALEY'S AMBULANCE SERVICE AND WARDENSVILLE RESCUE

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - SALE OF PARTS FROM UNIT 379
 - REPORT ON AC FOR EQUIPMENT AND SUPPLY ROOM
 - REQUEST TO PUBLISH THE MONTHLY BUDGET REPORT
 - REQUEST TO READDRESS THE TAKE HOME FOR THE HOLIDAYS PROGRAM
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
- **NEXT MEETING DATE, NOVEMBER 13, 2019, LOCATION TO BE AT THE 911 CENTER, 157 FREEDOM WAY, MOOREFIELD**

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

OCTOBER 9, 2019 MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **AT THE HCEAA BUILDING, BAKER, WV, AT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

October 9, 2019

Present: Paul Lewis: President, Ron Crites, Doug Coffman: Secretary, Tim Ramsey: Treasurer, Fran Welton, Tim Thorne: Vice President, Derek Alt: HCEAA Executive Director, Tina Todd: HCEAA Accounts Receivable

Absent: Harold Michael: Hardy Co. Commission Representative

Guest Present: Jean Flanagan with the Moorefield Examiner, Nathan Moore: HCEAA employee, Luke Stump: HCEAA employee, George Crump: Co. 1 (WDVL), Jay Fraley: Co. 76 (MFLD), Carmen Rexrode: Medical Director and 3 Hardy County Citizens

President Paul Lewis called meeting to order at 6:30 pm followed by the Pledge of Allegiance and prayer by George Crump.

Motion to approve September minutes by Tim Thorne, Ron seconds. Motion carries

Treasurer Report:

Derek reports as of October 1st, 2019: Checking account: \$6093.76, Savings Account: \$180,587.37 and the Special Revenue Account has approximately a little over \$300,000.

Total expenses for the month of September \$86,331.40. Total Revenue for the month of September \$326,637.91.

Committee Reports:

Advisory Committee:

George Crump reports the Advisory Committee has not met due to scheduling conflicts. The two pressing issues that are still open are First Responders day in 2020 and Autism Training, nothing to report currently.

Building, Equipment/Vehicle, supplies update

Building: Derek reports the HVAC project will start tomorrow. Received an additional estimate from Westfall and the difference was a couple thousand dollars. Went with the original estimate.

E. A. Hawse currently reviewing the lease agreement. Renovations to the space, at their cost \$41,754.82. Monthly rent charged is \$900.00 which will not begin until 2023, once the renovations cost has been paid off.

Vehicles: #380 still working on the transfer, #381, #383, #371 & 372 noting to report. #376 is currently at Timbrook's getting the little repairs done.

#379 will be putting it out for bid, decision to whether part it out or all in one. Several people have showed interest. Hope to have decision by next meeting.

Drug Inventory/Equipment: Nothing to report

Ambulance Calls:

Calls for September: HCEAA 59 Wardensville 28 Fraley's 97

Training:

Dave Pratt begins new class at the college, around the first of the year.

Class at the training center was thought to have been cancelled due to low numbers. Jay reports that they are still having the class for EVOC.

George reports they will be doing EVOC on the 25th and 26th. EMT recert class starting next Wednesday and a BLS protocol refresher on Monday evening.

Fran reports that the LEPC meeting they discussed regularly scheduled First Aid, Basic CPR and Stop the bleed training, which Fraley's has already been doing. Jay Fraley states that it has not been working. Fran would like to work up a schedule and do some advertisement thru all the different avenues. Jay suggest she work with Dave Pratt.

Derek reports that they will have an ACLS refresher on the 20th at 1pm.

Receivables Program:

Derek Reports that we have full access and administrative rights to the billing software that was set up by Colin McKie. All accounts receivable and collection will be in house. We look to begin working on the delinquent collections towards the end of October. The call center has been discontinued.

County Commission:

Discussion:

Request to have Monthly Budget report published on the website. Paul reports at the last meeting it was voted to not publish the report to the website and that individuals can request a copy. It was mentioned at the County Commission, that no other agency, post their financials. Individual from the public doesn't see the harm in posting the financials and urges the board to reconsider. Fran makes the statement that when you look at all the other agencies we have in this county, that all have budgets and there is always a public member who is irate about one thing or another. So, what are your feelings about pressuring, encouraging and suggesting that all the other agencies publish theirs. Jean from the Moorefield Examiner reports that every agency that receives money from the public, must provide an accounting every year.

Individuals from public would like to know why it stopped being published to the website, feel that they are forced to pay this ambulance fee. They have a concern regarding the amount of postage.

Public Comments:

Jay Fraley states that they have been having problems with the fire department not getting support for Geriatric patients. Asking for suggestions to resolve, Jay and Derek to meet or talk later. Fran Welton when in speaking to the chief of the fire department, he has noted that they are short of volunteers during the day making EMS assist more difficult.

Motion to enter Executive Session by Doug and Ron seconds, Motion carries.

Motion to leave Executive Session by Tim Thorne and second by Doug.

Motion made for salary increase for EMT made by Tim Ramsey, second by Fran.

Motion to hire Nathan Moore as Assistant Director made by Fran, second by Ron.

Motion to adjourn meeting by Doug and second by Fran.

Next meeting, November 13th at 6:30pm, at the OEM/911 building.

Meeting Minutes prepared by Tina Todd, HCEAA Accounts Receivable.

