

## MEETING MINUTES OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

The meeting of the Ambulance Authority was held in the RRT (Hazmat Building) on Emergency Lane in Moorefield on November 13, 2013 at 7pm.

### **Present:**

Greg Greenwalt	Julian Hott
Ted Garrett	Paul Lewis
Alex Santana	Mary Fishel
Tim Ramsey	Grady Bradfield
Andrew Funk	
Craig Strawderman	
Harry Shockey	

### **Absent:**

Dr. Jerry Hahn  
Ron Crites  
JR Keplinger

### **Call to Order/Welcome/Approval of Minutes:**

Greg Greenwalt called the meeting to order at 7pm. It was determined that a quorum of members was presented to open the meeting. Meeting minutes of the 10/23/13 meeting were approved, motion by Ted Garrett second by Harry Shockey. (Passed)

### **Treasurer's Report:**

Treasurer Tim Ramsey reported checking account balance of \$113,320.70. Motion to accept report by Alex Santana second by Paul Lewis. (Passed)

### **Committee Reports:**

Personnel Committee met to review applicants. There were 5 total applicants for the position of Paramedic, there will be interviews scheduled for Friday November 22<sup>nd</sup>. After the interviews there will be a Special Meeting on November 26<sup>th</sup> for the purpose of approving the hiring of the desired applicants.

### **Old Business**

- **Building/Equipment/Vehicle Update –**

- Mary Fishel reports that 179 is repaired and ready to be picked up.
- It was discussed that it was nearing the time to cancel the lease with Wardensville for the vehicles and move them into the HCEAA Baker Station. Motion to officially notify Wardensville of cancelation of the lease of the vehicles 179, 176, and 181 effective December 1<sup>st</sup> by Craig Strawderman, second by Andrew Funk. (Passed).
- **Wardensville/Mathias-Baker/Fraley's Update** – Craig Strawderman reports that the MBVFC Baker (Berg) Station now has working heat. According to records from the Hardy County 911 Center MBVFC responded to 37 calls in the month of October with 3 of those responses being “late” (longer than 12 minutes to respond). So far for the month of November they have had 17 calls with 2 “late” response and 1 “scratched” (did not respond).

**Mutual Aid Agreements** – Greg Greenwalt reports that mutual aid agreements were given to the individual companies, Fraley's stated that the agreement was acceptable to them. Craig Strawderman states that he was agreeable to it. Mary Fishel with report back. Craig Strawderman made the motion that the HCEAA have mutual aid agreements with all agencies within the county and with the option to extend, second by Paul Lewis. (Passed).

- **New Budget** – Nothing new to report. There has been \$128,741 of EMS fee money collected so far.
- **Personnel** – Personnel Committee has met and recommends Jerry Andrews for the Director position. Motion to off the job of Director for the HCEAA to Mr. Jerry Andrews by Paul Lewis, second by Craig Strawderman. (Passed).

#### **New Business**

- **11-05-13 Hardy County Commission Report** – Greg Greenwalt reported that he HCC approved the HCEAA to rebill the secondary residences owned by non-county residents. They approved the exoneration for the unoccupied secondary residences owned by county residents. There was discussion but no action taken on the hardship applications submitted for “inability to pay”. The prosecuting attorney presented information that he felt it was not within the power of the HCC to make exemptions from the fee. The HCC had asked the prosecuting attorney to look into the matter further and report back at the next meeting. The HCC also agreed to allow the HCEAA to work with the Assessor's Office to take a look at some of the exoneration forms that were submitted stating the structures were “uninhabitable”. The HCC also agreed to place the Ambulance Levy on the ballot for the May elections. The HCEAA cannot promote or be against the Levy.
- **Approval to Pay Invoices** - \$191.52 to RE Fisher Company; \$1112.42 for fuel for October; \$2793.52 for payroll; motion to pay invoices by Alex Santana, second by Ted Garrett. (Passed).
- **Other Items** – Fire Grants – There was discussion about fire & ems grants a motion was made by Harry Shockey to authorize the HCEAA to apply for Fire & EMS grants.
- **Next Meeting Date 11-26-2013 (Special Meeting) 12-11-2013 Next Regular Meeting.**

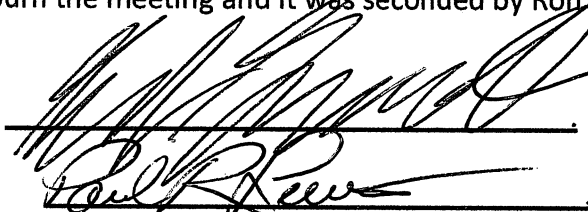
shape. These are surplus vehicles that the state will be getting rid of and the county has the option to purchase them before they go to public auction. Paul Lewis moved to allow them to purchase vehicles that they may see that would be of benefit to the Authority. Motion was seconded by Grady Bradfield. (Passed)

- **Grants** – Greg noted that we have been working on putting together a grant application under the Fire Grant for radios and for a chase unit. Paul has been working with Region 9 on the application and should have it submitted by the required date. It was moved by Grady Bradfield to proceed with the grant application. Motion was seconded by Harry Shockey. (Passed)
- **DEA Application** – Greg noted that he had been working with Alex on the application and we need a credit card for the HCEAA because that is how they want payment to be made on the application. It was moved by Harry Shockey to get a credit card in the amount of \$2,000. Motion was seconded by Teddy Garrett. (Passed)
- **Approval to Pay Invoices** – Fuel Bill \$125.47 and Tim's Garage for repairs to Unit 179 \$955.40. It was noted that Unit 179 still needs to be inspected. Teddy Garrett moved that the bills be paid. Motion was seconded by Harry Shockey. (Passed)
- **Nest Meeting** – December 11, 2013 at 7 p.m.

Teddy Garrett moved to adjourn the meeting and it was seconded by Ron Crites. (Passed)

President Greg Greenwalt

Acting Secretary Paul Lewis



The image shows two handwritten signatures in black ink. The top signature is for Greg Greenwalt, and the bottom signature is for Paul Lewis. Each signature is written over a horizontal line.

H CMA 11-26-2013

- 1 ~~Cathy~~ GOTTSMILL
- 2 Ted Garrett
- 3 Roy Lutz
- 4 Mary Liskel
- 5 **Julian Hott**
- 6 CARRY BRADFIELD
- 7 Paul R Lewis
- 8 Harry Shockey
- 9
- 10