

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE JULY 17, 2019
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING
STATE ROUTE 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT
- COMMITTEE REPORT-ADVISORY COMMITTEE REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- REPAIRS TO VEHICLES
- FINANCING FOR NEW VEHICLE—LOAN APPROVAL
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT
- RECEIVABLES MANAGEMENT PROGRAM UPDATE

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - COLLECTION OF AMBULANCE FEES
 - APPROVAL TO PAY INVOICES
 - ELECTION OF 2019-2020 OFFICERS
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
- **NEXT MEETING DATE, 15, 2019 LOCATION TO BE AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV. PLEASE NOTE THAT THIS IS A THURSDAY.**

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

JULY 17, 2019 MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE **AT THE BAKER BUILDING, STATE ROUTE 55, ATT 6:30 P.M.** THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

July 17, 2019

Present: Paul Lewis: President, Harold Michael: Hardy Co. Commission Representative, Ron Crites, Tim Thorne, Doug Coffman, Tim Ramsey, Fran Welton, Derek Alt: HCEAA Executive Director, Tina Todd: HCEAA Accounts Receivable

Absent:

Guest Present: Jean Flanagan: Moorefield Examiner, George Crump from Co. 1 (WDVL), Carmen Rexrode Medical Director and 1 Hardy County Citizen

President Paul Lewis called meeting to order at 6:31 pm followed by the Pledge of Allegiance and prayer.

Motion to approve June minutes by Tim Ramsey, Harold seconds. Motion carries

Treasurer Report:

Derek reports that as of July 1st, the checking balance \$3,939.36, Savings balance \$203,075.20 and Special Revenue \$224,880.83. Expenses for the month of June \$77,202.78.

Derek states that he has a monthly and yearly breakdown of the finances, and they are available for review.

Committee Reports:

Advisory Committee:

George Crump has nothing to report from the Advisory Committee. The August meeting has been postponed until September 1st.

Building, Equipment/Vehicle, supplies update

Building: E. A. Hawse are moved and settling in. Derek to meet with them in a few days to go over numbers and discuss an amount for the rent.

Vehicles: #371 - will be going out of service over the next month. Repair to gasket for oil pan, which is under Warranty with Ford. Then it will go to Morgantown for a week to get re-lettered, which is covered by warranty with Osage. #372 – The new unit, went in Service on Tuesday, July 9th. Radio's are supposed to be going in this week, currently using portables. #376 – went over today to get airbags repaired. #381 / #383 Nothing to report. #380 Estimate for cost of repairs to bring this unit back into service is \$953.74.

Harold makes motion to approve repairs to unit #380 (Durango), Ron 2nds – Motion passes

Financing for New Vehicle Unit #372 – 5 year note with 1st payment in February, Financing with Grant County Bank.

Motion made by Fran Welton to approve Financing with Grant County Bank, Harold 2nds.
Motion passes

Supplies /Equipment: Nothing to report

Ambulance Calls:

Calls for March: HCEAA 63 Wardensville 34 Fraley's 97

Paul reports the 911 center down a dispatcher. Taking applications and currently searching for replacement.

Wardensville has 3 new applicants, looking to put through scholarship program. Driver needs to have background check & fingerprints done again before he is approved to drive.

Training:

George is working with Dave Pratt on an EMT re-cert class for October/

George reports the Open-Heart surgery has been scheduled for August 8th.
There is a CPR class held the 4th Wednesday of every month at Fraley's. Next one is June 26th.

Drug Inventory/Equipment: Nothing to report

County Commission: Nothing to report

Approval to pay invoices:

Derek reports Workers Compensation rate has decreased for the next fiscal year.

Approval to release stipends to Co. 1 and Co. 76

Harold makes motion, Tim seconds. Motion passed

Receivables Program:

Graph was provided: Amount currently owed for 2018 is at 38% - \$387,203.00 , amount paid is at 62% - \$621,352.80.

Public Comments:

Question presented to Colin McKie – Are we going to start publishing the names of individuals that have not paid. Colin reports that it is not incorporated in the code of the State, but Federal law may prevail and it is still under discussion.

Board Comments:

Fran suggest to the committee to have the event in September as it is Emergency Response month. Possibly provide CPR training and demonstrations.

Paul states he has a class in July on the 10th and we need to hold meeting in July to elect officers. Ask if the board would like to hold the July meeting on the 3rd or the 17th. Decision made for the 17th of July.

Motion to enter into Executive Session by Harold and second by Ron.

Motion to leave Executive Session by Ron Crites and second by Fran Welton

Motion to adjourn meeting by Tim Thorne and second by Fran Welton

Next meeting, July 17th at 6:30pm, at the Baker Station on State Road 55.

Meeting Minutes prepared by Tina Todd, HCEAA Accounts Receivable

HCEAA BOARD MEETING SIGN IN SHEET

DATE:

July 17, 2019

| NAME (PLEASE PRINT) | REPRESENTING |
|---------------------|---------------------|
| COLIN MCKEE | SELF |
| Paul R. Lewis | HCEAA |
| Dennis Lutz | HCEAA |
| [Signature] | HCEAA |
| Tina Todd | HCEAA |
| Harold K. Michael | Commission |
| George Crump | Carl Wardenville |
| Tim Thorne | HCEAA |
| Jean F. Lanaga | Moorefield Examiner |
| Fran Welter | LEPC |
| Doug Coffman | HCEAA |
| Carmen Rexrode | Medical Director |
| Tom Rasmussen | HCEAA |
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