

# HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

## MEETING NOTICE

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV ON THE 10TH DAY OF JUNE, 2015 STARTING AT 6:00 PM. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET, MAKE DECISIONS AND TAKE OFFICAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA IS AVALABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250 OR FACSIMILE NUMBER 304-530-0251.



## Hardy County OEM/E911

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**From:** Greg Greenwalt <ggreenwalt@hardynet.com>  
**Sent:** Thursday, June 04, 2015 4:59 PM  
**To:** 'TIM RAMSEY'; 'DAVID PRATT'; 'GEORGE CRUMP'; 'GREGORY GREENWALT'; 'HARRY SHOCKEY'; 'JR KEPLINGER'; 'MARY FISHEL'; 'PAUL LEWIS'  
**Cc:** JAY FRALEY; TEDDY GARRETT; GREGORY L. ELY; jflanagan@hardynet.com; JEFFERY SNYDER; LISA O'LEARY; ALEX SANTANA; BRADLEY GRAY; CRYSTAL COOPER; DEREK ALT  
**Subject:** AGENDA

THANKS,GREG  
GREG

MINUTES,NOTICE WILL BE SENT

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### HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING DATE JUNE 10, 2015

STARTING 6:00 PM

**HELD AT THE HARDY COUNTY 911 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV**

#### AGENDA:

- ~~1.~~ CALL TO ORDER/ROLL CALL
- ~~2.~~ APPROVE 5-13-2015 MINUTES
- ~~3.~~ TREASURER'S REPORT
- ~~4.~~ COMMITTEE REPORTS
- ~~5.~~ SPECIAL REPORT(S)

#### OLD BUSINESS:

- ~~A.~~ BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- ~~B.~~ FRALEY'S, WARDENSVILLE, MATHIAS/BAKER, 911 CENTER, UPDATE
- ~~C.~~ HOURS OF OPERATION REPORT
- ~~D.~~ PART & FULL TIME EMPLOYMENT
- ~~E.~~ DRUG/EQUIPMENT INVENTORY REPORT
- ~~F.~~ OEMS AGENCY LICENSE MODIFICATION
- ~~G.~~ TRAINING

7. NEW BUSINESS:

- ~~A. COUNTY COMMISSION/COURT REPORT~~
- ~~B. APPROVAL TO PAY INVOICES~~
- ~~C. BY LAWS/HANDBOOK DISCUSSION~~
- ~~D. LISA O'LEAY, DEREK ALT, BRADLEY GRAY, COMMENTS/QUESTIONS~~
- ~~E. SHORT PUBLIC COMMENTS~~
- F. NEXT MEETING DATE, JULY 8, 2015, LOCATION TO BE DECIDED



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THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
P. O. BOX 671  
MOOREFIELD, WV 26836

7/18/15

The Hardy County Emergency Ambulance Authority met on June 10, 2015 at the Hardy County Office of Emergency Management, Moorefield, WV for their scheduled meeting.

**Members Present:**

George Crump	Dave Pratt
Tim Ramsey	Paul Lewis
Greg Greenwalt	Ron Crites
Mary Fishel	J. R. Kepliinger, Jr.

President Greenwalt called the meeting to order at 6:02 p.m.

**Approval of the May 13, 2015 Minutes**—Dave Pratt moved to approve the minutes with the one change. Motion seconded by George Crump. (passed)

**Treasurer's Report**—Tim Ramsey reported that the authority had a balance of \$7,900.54 in the account at the present time. George Crump moved to approve the report. Motion was seconded by Dave Pratt. (passed)

**Committee Reports**—None

**Special Reports**—None

**Old Business:**

**Building, Equipment/Vehicles, Supplies Update**—There was no problems with the building and the no problems with the chase units. It was noted that the building needed some supplies but nothing for the ambulances.

**Fraley's, Wardensville, Mathias/Baker, 911 Center, Updates**—Jay Fraley reported that things had been slow but would start to pickup with the summer coming. Mary and George said that Wardensville was still working on the paperwork for billing for their squad and would take until the end of the year with Medicare. It was noted that Mathias/Baker had received a fire grant for over \$110,000. Paul reported the following calls for the past month: Fraley's 102, HCEAA 37, Mathias/Baker 44 and Wardensville 33 and it was noted that Wardensville had used the county medic 8 times during the month.

**Hours of Operations**—Members discussed that the paid medics need to stay at the Baker Building when they are on duty. It was noted that sometimes the medic comes from out of Mathias and meets the ambulance at the scene.

It was moved by Ron Crites that all paid medics must stay at the Baker Building when they are on duty unless on a call. Motion was seconded by Paul Lewis. Members discussed the motion before taking the vote. Motion passed.

**Part & Full Time Employment**—It was noted that the hours of operations for the medics is six days a week, Monday through Saturday, from 6 a.m. to 12 midnight.

**Drugs/Equipment Inventory Report**—Derek said that some of the chase units needed some supplies and needed permission to order them. Ron Crites moved to allow the purchase. Motion was seconded by Dave Pratt. (passed)

**OEMS Agency License Modification**—Greg said that he had discussed this with the state office about the license and has not been able to get a hold of the Doctor to sign off on the paper work. It is required by the state for his signature to be on the changes. Mary said that she has not had any contact with Dr. Hahn also. Mary said that she would try again to make contact with him.

**Training**—George noted that the state would be having workshops in October at Canaan Valley. One will be on Managerial and one on Operations. The cost is \$200 for the two days. Mary said that she is working on an ITLS class for some time in July. Mary said that she would also like to set up another EVOC class for all her people. Members discussed the Medic Class for this fall at Eastern College.

Greg said that he had gotten a letter from Lisa and had discussed it with her. She had a young girl that wanted to ride-a-long this summer to learn about EMS. Greg noted that the insurance will not cover that person as well as worker's compensation.

**New Business:**

**County Commission/Court Report**—Nothing new to report.

**Approval to Pay Invoices**—It was noted that all the bills were the regular bills that we have to pay and are being paid.

**By-Laws/Handbook Discussion**—Greg said that the first of July is the annual meeting that is required. He said that he and Tim according to the By-Laws cannot serve any longer after the July meeting because they have served for two terms. We can modify the By-Laws and have to be done by the next meeting to allow for addition terms. George Crump moved to modify the By-Laws by deleting the last sentence of the By-Laws, Section 3, article 4 of the current By-Laws

and that it be placed on the agenda for the July 8, 2015 meeting. Motion was seconded by Dave Pratt. (passed)

**Lisa O'Leary, Derek Alt, Bradley Gray, Comments/Questions**—Derek ask if he could wear shorts during the summer. Members didn't see a problem with it and agreed to allow him to wear them. Greg discussed the petition that Lisa has out in regards to the ambulances and noted that as members of the authority, we as members cannot sign the petition.

**Short Public Comments**—Dave Pratt said that he was not pleased with the comments he read in the paper from the last meeting. Jay noted that they are being paged as first due along with the other crews. It was suggest that the medics have different pager tones.

It was brought up about one of the paid medics using the chase unit as their personal vehicles to take trips outside of the county. It was noted that Unit 32 needs to be parked at the station when it is not being used.

**Next Meeting Date**—The next meeting will be at the Baker Building on July 8, 2015 at 6 p.m.

It was moved by J. R. Keplinger, Jr. to adjourn the meeting and seconded by George Crump. (passed)

*Paul R. Lewis*  
*Secretary*

