

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

MEETING NOTICE

THURSDAY, FEBRUARY 8, 2023

AT THE HARDY COUNTY 9-1-1 CENTER

157 FREEDOM WAY, MOOREFIELD, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, FEBRUARY 8, AT 6:30 P.M. AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV.** THE MEETING WILL BE FOR DISCUSSING AGENDA ITEMS. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE FEBRUARY 8, 2023
STARTING AT 6:30 P.M.
MEETING AT THE 9-1-1 CENTER
157 FREEDOM WAY
MOOREFIELD, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, MARCH 8, 2023, LOCATION TO BE AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV**

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

February 8, 2023

Present: President Paul Lewis, Treasurer Doug Coffman, Secretary Jean Flanagan, Fran Welton, Ronnie Crites, HCEAA Medical Director Dr. Carman Rexrode, HCEAA Executive Director Derek Alt

The meeting was called to order at 6:33 p.m. by President Paul Lewis. The Pledge of Allegiance and a prayer followed.

Minutes

Fran moved and Ronnie seconded a motion to approve the Minutes of the Jan. 11, 2023 meeting as presented. The motion was approved.

Treasurer's Report

Executive Director Derek Alt provided the treasurer's report for the month of January

Total Expenses for December 2022	\$137,787.62
Total Revenue for December 2022	\$502,258.85
Income from Fee	\$ 65,000.00
Income from Services	\$ 41,072.41
Other Income	\$396,186.44

Current Checking Account	\$ 27,663.39
Current Savings Account	\$179,689.86

Derek reported the balances owed for two ambulances were paid with CARES (Coronavirus Aid, Relief, and Economic Security) Act funding. In addition, the HCEAA was refunded \$153,276 for funds expensed during the COVID emergency.

The ambulance payments are as follows:

- Unit 372 - \$ 68,487.52
- Unit 373 - \$174,386.48

Derek presented invoices for January.

Jean moved and Doug seconded a motion to approve the January invoices. The motion was approved.

Building

Derek reported the hot water heater was replaced. The water heater was purchased at Lowe's and installed by HCEAA personnel.

Equipment

All of the equipment recently purchased has been received and installed. This is true for Wardensville and West Hardy as well.

The invoice will be submitted to the Hardy County Commission to be paid from the Ambulance Fee collections.

Vehicles

371 - The new motor has been ordered and is expected the last week of February. Installation will take about two weeks once the motor is received.

372 - The turbo seals are "shot." A new turbo has been ordered and should be covered under the warranty. The unit is still in service.

373 - Nothing to report - Unit in service.

376 - Nothing to report - Unit in service.

SERV3/Argo - Nothing to report - Unit in service.

383 - Nothing to report - Unit in service.

Training

Recertification is ongoing.

There are two paramedic programs beginning.

A CPR/AED class is being offered on Saturday, March 4 from 10 a.m. - Noon at Eastern West Virginia Community and Technical College.

County Commission

No report

New Business

Derek presented a pay schedule for employees based on years of service. The pay schedule outlines incremental increases for full-time EMTs and Paramedics. He will submit a pay schedule for the Executive Director and Assistant Executive Director at the March meeting. Fran moved and Doug seconded a motion to approve the pay schedule as presented. The motion was approved.

Fran moved and Ronnie seconded a motion to adjourn. Meeting was adjourned at 7:28 p.m.

The next meeting of the Hardy County Emergency Ambulance Authority Board will be held on Wednesday, March 8 beginning at 6:30 p.m. The meeting will be held at the HCEAA building, 17940 SR 55 in Baker.

Respectfully submitted

Jean Flanagan, Secretary

DATE FEB. 8, 2023

SIGN-IN SHEET

Name	Representing	E-Mail
Renee Kutz	HCEAA	
Jean Flanagan	HCEAA	
Derek Ait	HCEAA	
Carmen Rosende	Medical Director	
Irene Walton	HCEAA	
Paul R. Lewis	HCEAA	
Dmy Coff	HCEAA	

