

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

REGULAR MEETING

WEDNESDAY, OCTOBER 18, 2023

AT 17940 STATE ROAD 55

BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, OCTOBER 18, 2023 AT 6:30 P.M. AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV.** THE MEETING WILL BE TO THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE, TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE OCTOBER 18, 2023
STARTING AT 6:30 P.M.
MEETING AT THE HCEAA BUILDING
17940 STATE ROAD 55,
BAKER, WV

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—FEBRUARY MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- AUDIT UPDATE
- UPDATE ON CO. 1 POLICY

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, NOVEMBER 8, 2023, AT 6:30 P.M., AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV.**

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

October 18, 2023

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Secretary Jean Flanagan, Treasurer Doug Coffman, County Commissioner David "Jay" Fansler, Fran Welton, Ronnie Crites, HCEAA Executive Director Derek Alt,

Guests: Tom Walker and Becky Fisher from the Wardensville Rescue Squad; Billie Jo Biddle and David Pratt from the West Hardy Emergency Medical Service; Steve Pendleton, Moorefield Examiner

The meeting was called to order at 6:30 p.m. by Paul Lewis. The Pledge of Allegiance and a prayer followed.

Minutes

Jean moved and Doug seconded a motion to approve the minutes of the Sept. 13 meeting as presented. The motion was approved.

Treasurer's Report

Executive Director Derek Alt provided the treasurer's report as of October 1.

Total Expenses for September	\$144,457.66
Total Revenue for September	\$104,194.77
Income from Fee	\$ 65,000.00
Income from Services	\$ 38,223.05
Other Income	\$ 971.72
Current Checking Account	\$ 3,270.49
Current Savings Account	\$ 92,914.67

Building/Grounds

Derek reported the tension spring broke on Bay 2 door. It was repaired.

The garage door opener is not functioning well. The Overhead Door people said the LED lights are interfering with the signal. They suggested installing an antenna to solve the issue.

Equipment

One of the Stryker stretchers malfunctioned. The stretcher was sitting at an angle and loaded when the unit was not ready. This caused the wires to break. Stryker was in Tuesday to fix, but are challenging that it is a warranty issue. The repairs were made and the equipment rectified.

Vehicles

371 - In Service, nothing to report.

372 - Out of Service because of knocking noise in the engine. Scheduled for check at Malloy's

373 - In Service, nothing to report

376 - In Service. Replaced one battery because of "gassing." Unsure of the cause.

383 - In Service, nothing to report.

Serv3/ARGO - In Service, nothing to report.

Training

No report

Calls for Service

Paul reported the following calls for service for September:

West Hardy 112

HCEAA 81

Wardensville 25 (of those HCEAA assisted on 8, HCEAA transported 13)

Paul is advertising for a full-time dispatcher.

Audit Report

The contract for the audit was approved by the State. A.A.L. was contacted and we are waiting for a schedule. The audits will cover Fiscal Years 2022 and 2023. It usually only takes a week or two to complete.

Update on Wardensville (Co.1)

Derek reported things are running smoothly. Waiting for the CAD integration to be complete before more accurate data can be reported.

Co. 1 has consistently provided at least a driver or provider during the minimum staffed hours.

New Business

County Commission Meeting

Derek reported to the Commission that the new website would be live next week. It will be accessible from the Hardy County website, but will be managed by HCEAA.

Derek also presented the Commission with a response to the "public inquires" that were made last month. This consisted of six pages of narrative and six appendixes, totaling 45 pages.

Paul reported there are \$3 million available from the state for EMS and Fire Service. He is not sure how the money will be distributed.

Derek reported he gave information to County Clerk Gregg Ely for the West Virginia Open Checkbook.

Invoices

Derek reviewed the invoices for September.

He reported the September check sent to PEIA was lost. A replacement was created and a stop payment issued for the check. He has completed paperwork for automatic withdrawal.

Doug questioned the CAD Integration line item - \$6,840.00. Derek said the system will upgrade data collection. It will provide more specific information than the 911-center can provide regarding each call. The upgrade is the result of a Freedom of Information Act request by a citizen.

Fran moved and Jay seconded a motion that payment for the CAD Integration be held until more information can be provided to the board. The motion was approved with one nay vote.

Derek will have Assistant Executive Director Nathan Kesner provide further information.

Fran moved and Tim seconded a motion to approved the remaining invoices for September.

The motion was approved.

Public Comment

Billie Jo Biddle asked how the calls to Wardensville are counted if HCEAA is providing a unit.

DATE Oct. 18, 2023

SIGN-IN SHEET

(17)

Name	Representing	E-Mail
Jean Flanagan	HCEAA	
Tom Walter	WRS	
Betsy Fisher	WRS	
Ron Chites	HCEAA	
Paul Lewis	HCEAA	
David Pratt	WRS	
Billie Jo Biddle	WRS	
Tim Thom	HCEAA	
Drew Carr	HCEAA	
Daryl Campbell	Commission	
Paul J. J. J.	HCEAA	
Steve Paulston	Examiner	
Derek AH	HCEAA	

Derek responded they are still working on determining that information. Currently, HCEAA is listed as an assist to Wardensville calls. Paul said the calls will show on both agencies.

Jean requested a copy of the response to the public inquires. It was provided.

Doug asked if the new website was a response to the County Commission's recommendation that the HCEAA be more visible on social media. Derek said yes.

Tim moved and Ronnie seconded a motion to adjourn. The motion was approved.
Meeting adjourned at 7:45 p.m.

The next meeting of the Hardy County Emergency Ambulance Authority will be held on Wednesday, Nov. 8 beginning at 6:30 p.m. The meeting will be held at the 911 Center, 157 Freedom Way in Moorefield.

Respectfully submitted
Jean Flanagan, Secretary