

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

BUDGET HEARING AND MEETING

WEDNESDAY, JUNE 14, 2023 MEETING NOTICE

17940 SR 55

BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, JUNE 14, 2023 AT 6:30 P.M. AT THE BAKER BUILDING, 17940 SR 55, BAKER, WV.** THE MEETING WILL BE TO DISCUSS THE PROPOSED BUDGET AND REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE JUNE 14, 2023
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING
AT 17940 SR 55, BAKER, WV**

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—FEBRUARY MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- AUDIT UPDATE

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - AMBULANCE REPLACEMENT
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, JULY 12, 2023 AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIED, WV.**

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

June 14, 2023

Present: President Paul Lewis, Secretary Jean Flanagan, Treasurer Doug Coffman, Hardy County Commissioner David "Jay" Fansler, Ronnie Crites, HCEAA Executive Director Derek Alt, HCEAA Assistant Executive Director Nathan Kesner

Guest: Steve Pendleton, Moorefield Examiner

The meeting was called to order at 6:35 p.m. by Paul Lewis. The Pledge of Allegiance and a prayer followed.

Minutes

Jean moved and Ronnie seconded a motion to approve the minutes of the April 12 meeting. The motion was approved. There was no May meeting.

Treasurer's Report

Executive Director Derek Alt provided the treasurer's report as of June 1.

Total Expenses for May	\$109,365.01
Total Revenue for May	\$122,190.17
Income from Fee	\$ 65,000.00
Income from Services	\$ 57,190.17
Other Income	\$ 0.00
Current Checking Account	\$ 27,115.38
Current Savings Account	\$176,330.55

Derek reported the balance on all vehicles has been paid. The Profit and Loss Statement shows a negative balance in Depreciation. Derek will correct. One half of the contracted stipend to West Hardy Ambulance Service and Wardensville Volunteer Rescue Squad has been paid.

Old Business

Building/Grounds

Derek reported he is working to program the door card readers on the building. When finished, the card readers will allow personnel to access the building and drug boxes with one card. It will provide an electronic trail.

The exterior lighting is being replaced with LED Dusk-to-Dawn lights.

The filters and capacitor on the Air Conditioning unit have been replaced.

The fire alarm system has been updated.

Equipment

All county-owned equipment is in service.

Digital locks are installed. Waiting for access cards, which will be programmed. Access is now with PINs. Once the cards are programmed, they will allow access to the building and drug boxes - with dual authentication.

Vehicles

371-372-373-376-383-SERV3/Argo - All in service with nothing to report.

Calls For Service

Paul reported the following calls for service in May:

West Hardy	99
HCEAA	87
Wardensville	29

The 911 Center is fully staffed.

Training

Nothing to report

Audit Update

A.A.L. is the only audit company to respond to the request for quote. They have done the HCEAA audit for the last three years.

New Business

E. A. Hawse Contract

Derek reported the E. A. Hawse contract for a portion of the HCEAA building is due of renegotiation in November. The original lease was written in 2019. Currently, they are paying \$900 per month for 1,275 sq. Ft. It works out to approximately \$0.71/sf. This is considerably less than commercial real estate, which loses for an average of \$2/sf. The rent includes utilities - electricity, water, sewer.

It was decided to consider an updated rent at the next meeting.

County Commission

Nothing to report

Ambulance Replacement

A quote from J. Yurick's Emergency equipment and Ambulance Sales, Inc. was received. The cost to remount Ambulance 371 on a 2025 Ford F550 chassis would cost \$195,955 and take about a year for delivery. The cost of a new ambulance would be \$300,000 and would take two years. Prices for new ambulances have been discussed at prior meetings.

Derek said that unless we need to increase the fleet, the ambulance boxes should be able to be remounted going forward.

As discussed at prior meetings, the cost of an ambulance van is between \$100,000 and \$120,000. Derek will confirm prices.

Derek will also talk with the County Coordinator regarding USDA grants for emergency equipment.

Jay moved and Jean seconded a motion to order a new chassis and remount Ambulance 371.

The motion was approved.

Invoices

Derek reviewed the invoices for April.

Doug moved and Jay seconded a motion to approve the April invoices. The motion was approved.

Derek reviewed the invoices for May.

Doug moved and Jay seconded a motion to approve the May invoices. The motion was approved.

The next meeting of the Hardy County Emergency Ambulance Authority will be held on Wednesday, July 12 at the 911 Center, 157 Freedom Way. The meeting will begin at 6:30 p.m.

Jay moved and Ronnie seconded a motion to adjourn. The motion was approved. The meeting was adjourned at 7:40 p.m.

Respectfully submitted
Jean Flanagan, Secretary

DATE June 14, 2023

SIGN-IN SHEET

Name	Representing	E-Mail
Don Spivey	NCEM	
Paul Lewis	NCEM	
Steve Ledwith	Examiner	
Doug Cofer	NCEM	
Don Small	Commissioner	
Derek AH	NCEM	
Jean Flanagan		
Nolan Burr	NCEM	