

AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE JUNE 12, 2024
STARTING AT 6:30 P.M.
MEETING AT THE 9-1-1 CENTER
157 FREEDOM WAY
MOOREFIELD, WV 26836

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—MAY MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- REVIEW AND APPROVE HCEAA AND WARDENSVILLE RESCUE SQUAD MOU
- TRAINING
- AUDIT UPDATE

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, JULY 10, 2024 AT THE HCEAA BUILDING, BAKER, WV**

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

REGULAR MEETING

WEDNESDAY, JUNE 12, 2024

9-1-1 CENTER

157 FREEDOM WAY, MOOREFIELD,

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, JUNE 12 2024, AT 6:30 P.M. AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV.** THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

June 12, 2024

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Secretary Jean Flanagan, Ronnie Crites, Fran Welton

Executive Director Derek Alt, Medical Director Dr. Carmen Rexrode

Guests: Becky Fishel from Wardensville Rescue Squad, Steven Pendleton, from the Moorefield Examiner, Billie Jo Biddle from West Hardy EMS

The meeting was called to order by Paul at 6:50 p.m.

Minutes

Jean Flanagan moved and Ronnie Crites seconded a motion to approve the minutes of the May 15, 2024 meeting. The motion was approved.

Treasurer's Report

Derek Alt provided the following report:

Total Expenses for May	\$134,280.51
Total Revenue for the month of May	\$ 98,104.38
Income from Fee	\$ 65,000.00
Income from Services	\$ 31,641.39
Other Income	\$ 1,462.99

Current Checking Account \$ 34,154.75

Savings Account \$ 18,403.55

Building/Grounds

Nothing to report

Equipment

Derek reported iPads were ordered. They should be in service by July 1.

Additional locks have been ordered for Wardensville. They should be in this week.

PS Trax system is under construction.

New medication and new drug boxes will be in service by July 1.

Vehicles

Derek reported all vehicles in service with nothing to report. Fleet (fuel) cards have been created for Wardensville Rescue Squad members.

Calls for Service

Paul reported the following calls for service in May:

West Hardy Emergency Medical Service	133
Hardy County EMS	87
Wardensville Rescue Squad	37

Paul also reported he hired two additional dispatchers for the 911 Center. Now every shift will have three dispatchers.

WVRS Update

Derek presented a copy of the Memorandum of Understanding for the integration of operations between the Wardensville Volunteer Rescue Squad and HCEAA. He said it was identical to the information provided to the Board in May.

Derek said the MOU had been approved by the WVRS and will be signed later this month. It will be effective on July 1, 2024 at 0700.

It was suggested the MOU be reviewed by the county attorney.

Several Board members requested copies of the MOU.

Tim moved and Fran seconded a motion to approve the MOU contingent on the review of the county attorney. The motion was approved.

Training

Billie Jo Biddle reported the new protocol training will be offered on Sunday, June 16 from 10 a.m. - 4 p.m. at the 911 Center.

Paul reported a Crisis Response Training will be offered Sept. 20, 21, and 22.

Derek reported public training in CPR, First Aid and Stop the Bleed will be offered on a rotating basis, once a month, beginning in July. Information and registration will be on the HCEAA website.

Audit Update

There has been no new information from the auditors as to the report for FY2022 or the status of FY2023 audit. The County Commission has requested a letter from A.A.L. to explain the delays.

New Business

County Commission

Derek reported the County Commission requested a letter from auditors A.A.L. explaining the reasons for the delays in completion of the FY2022 and FY2023 audits.

Derek reported the Commission approved the distribution of the Salary Enhancement payout and the funds have been released. Checks will be distributed next week. Separate checks will be distributed as taxes and retirement must be deducted. The HCEAA must pay the "company match," which is approximately 9 percent.

Approve Invoices

Derek reviewed the invoices for May.

Tim moved and Ronnie seconded a motion to approve payment of the invoices for May.

Comments

Discussion and suggestions were made regarding the West Hardy Emergence Medical Service losing the lease on their building. They must find alternative housing for four ambulances and a chase unit by the end of 2024.

The next meeting of the HCEAA will be held on Wednesday, July 10, beginning at 6:30 p.m. The meeting will be held at the HCEAA headquarters, 17940 SR 55 in Baker.

Respectfully submitted
Jean Flanagan, Secretary

DATE June 12, 2024

SIGN-IN SHEET

Name	Representing	E-Mail
Roni Pelt	HCEAA	
Paul Peters	HCEAA	
Joan Flanagan	HCEAA	
Becky Fisher	WPS	
Lynn Russell	Medical Director	
Billie So Biddle	WTHMS	
Steve Peters	Examiner	
Jan Walton	HCEAA	
Jim Thorne	HCEAA	
Derek Alt	HCEAA	