

AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE OCTOBER 9, 2024
STARTING AT 6:30 P.M.
MEETING AT THE 911 CENTER
157 FREEDOM WAY
MOOREFIELD, WV 26836

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—SEPTEMBER MEETING
- TREASURER'S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- AUDIT UPDATE
- MOLD TESTING FOR BUILDING

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - UPDATE REPORT FROM COMPANY 21
 - STEPEND FUNDS
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- **NEXT MEETING DATE, NOVEMBER 13, 2024 AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV.**

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

REGULAR MEETING

WEDNESDAY, OCTOBER 9, 2024

911 CENTER

157 FREEDOM WAY, MOOREFIELD, WV 26836

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, OCTOBER 9, 2024, AT 6:30 P.M. AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV 26836**. THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

October 9, 2024

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Secretary Jean Flanagan, Fran Welton, Ronnie Crites, County Commissioner Steve Schetrom

Executive Director Derek Alt, Assistant Executive Director Nathan Kesner

Guests: Becky Fishel r from Wardensville Rescue Squad; Steven Pendleton from the Moorefield Examiner; David Pratt, Billie Jo Biddle, Terena Dolly and Mike Phillips from West Hardy Emergency Medical Service.

The meeting was called to order by Paul at 6:36 p.m. The Pledge of Allegiance and a prayer followed.

Minutes

Jean moved and Tim seconded a motion to approve the minutes of the Sept. 11 meeting as presented. The motion was approved.

Treasurer's Report

Derek Alt reported the following:

Total Expenses for September	\$135,872.22
Total Revenue for the month of September	\$138,221.11
Income from Fee	\$ 90,000.00
Income from Services	\$ 47,296.46
Other Income	\$ 924.65
Current Checking Account	\$ 16,620.75
Savings Account	\$ 12,598.19

Old Business

Building/Grounds

Nothing to report.

Equipment

Ipads are still in process.

All county equipment is in service.

Firehouse Sub grants are opening soon. Some equipment to consider for grants includes additional portable radios, McGrath laryngoscopes, Toughbook laptops.

Vehicles

371, 372 and 383 are in service.

373 needs a new transmission. The transmission was replaced under 36,000-mile warranty, but the new transmission was only warranted for one year. That warranty has expired. The vehicle has 56,000 miles. The dealer is trying to work a deal with Ford Motor Co. to replace the transmission at a reduced cost. If a deal can't be reached, it is estimated it will cost between \$5,000 and \$10,000.

376 - The broken key was removed from the ignition and a new key was purchased. The repair cost less than \$10.

Serv 3/Argo is in service.

Calls for Service

Paul reported the following calls for service in September:

West Hardy EMS	114
HCEAA	86
Wardensville EMS	35

Paul reported the 911 Center is fully staffed.

Training

A public CPR class will be offered on Oct. 16 at the HCEAA Building. One person has registered. There will be a ACLS (Advanced Cardio Life Support) class on Oct. 20 at the HCEAA Building. The GRIN course was held in Sept. with several paid seats unfilled. The company has offered the commission several opportunities to use those paid positions. One option is a virtual class. Fran reported the CERT training was offered for veterans in September. The veterans did not attend. Their wives attended. The veterans would like a class offered in the Spring.

Audit

Nathan reported the audit for FY2022 has been completed. The audit for FY2023 is under review.

Derek reported information has been submitted for a Worker's Comp audit.

Mold Testing

Serv-Pro was contacted and they provided information on a subcontractor who conducts mold testing. It will be done later this month.

New Business

County Commission

The commission approved transferring funds from the County's General Fund to HCEAA to be disbursed to West Hardy Emergency Medical Services. This is in the amount of \$10,000/month. There are four Town Hall Meetings scheduled in October to discuss the proposed tax levy. They will be held on Oct. 15, 16, 24 and 29. Derek provided a brochure that will be distributed at the Town Hall Meetings and other places around the county. Derek and Nathan made a presentation at the local Republican Party's Reagan Dinner. There is a levy calculator available on the Hardy County Clerk's website.

Co. 21 - West Hardy EMS Report

Billie Jo Biddle provided financial information regarding WHEMS revenue and expenses for September 2024. Total revenue was \$68,565.22. Total expenses were \$50,939.77, of which \$36,982.82 was payroll.

Billie Jo provided a sample schedule, which included the hourly paid shifts and pay-per-call shifts for 1st and 2nd due calls. PPC employees are “on call” for specific blocks of time. If they respond to a call, they are paid.

The total cost per month for hourly employees is \$33,263.00. The total cost per month if pay-per-call employees were paid hourly is \$33,667.00

WHEMS currently receives \$10,000 per month from the County Commission General Fund and \$5,000 per month from the HCEAA (Emergency Ambulance Fee). Billie Jo requested an increase in allocation from the HCEAA/Emergency Ambulance Fee to \$15,000/month. This would enable the WHEMS to pay drivers \$17/hour, EMTs \$20/hour and paramedics \$25/hour. This is comparable to neighboring counties.

The request would bring the total allocation from HCEAA to WHEMS to \$25,000.

Paul asked that the request be submitted in writing.

The request will be included on the November agenda.

Invoices

Derek reviewed the invoices to be paid for September. Tim moved and Fran seconded a motion to pay the invoices. The motion was approved.

Comments

- Tim reported a friend in another state said their ambulance services are using vans instead of ambulances. The HCEAA looked at the cost/availability of vans last year. Ambulances are better for rural areas because of 4-wheel drive capabilities and strength against deer encounters.
- Derek reported an update in Exhibit D portion of the MOU with WHEMS entitled “Services Provided by Authority.” The updates included specific identification of Stryker Power-Pro stretcher, Stryker Powerload system, Lucas 3 device and Stryker batteries. The WHEMS will sign and return the update at the November meeting.
- Derek reported the state has asked EMS agencies to monitor use of IV fluid because of the hurricanes in North Carolina and Florida. There is the possibility of a shortage.
- Derek reported the WV Legislature met and allocated \$10 million for EMS, half of which will be earmarked for training and education. The remaining \$5 million will be distributed to counties in the form of grants.
- The OEMS Communication Meeting will be held on Thursday, Oct. 10 at 3 p.m.
- The quarterly EMSAC meeting will be held on Thursday, Oct. 17 at 1 p.m.

Executive Session

Ronnie moved and Jean seconded a motion to go into Executive Session to discuss personnel at 7:41 p.m.

Ronnie moved and Jean seconded a motion to go out of Executive Session at 7:45. No action was taken during the Executive Session.

Ronnie moved and Tim seconded a motion to adjourn at 7:47 p.m. The motion was approved.

The next meeting of the Hardy County Emergency Ambulance Authority will be held on Wednesday, Nov. 13 beginning at 6:30 p.m. The meeting will be held at the HCEAA Building 17940 SR 55 in Baker.

Respectfully submitted
Jean Flanagan, Secretary

DATE Oct. 9, 2024

SIGN-IN SHEET

Name	Representing	E-Mail
Jean Domagan	HCEAA	
Bonnie Grady	''	
Betsy Fisher	WVMS	
Steven Schetron	Co. Commission	
Jim Thorne	HCEAA	
Aud Kensis	WCEMA	
Jereena Idealy	WHEMS	
David Rantz	WHEMS	
Billie Balle	WHEMS	
Mae Miller	WHEMS	
Steve LeBlond	WHEMS	
William Mesner	WCEMA	
Frank Webster	HCEAA	
Derek Alt	HCEAA	