

AGENDA
HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY
MEETING DATE MARCH 13, 2024
STARTING AT 6:30 P.M.
MEETING AT THE BAKER BUILDING
17940 STATE ROAD 55,
BAKER, WV 26801

AGENDA:

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES—FEBRUARY MEETING
- TREASURER’S REPORT

OLD BUSINESS:

- BUILDING, EQUIPMENT/VEHICLE
- WARDENSVILLE, HCEAA, WEST HARDY EMERGENCY MEDICAL SERVICES, 9-1-1 CENTER UPDATES
- TRAINING
- AUDIT UPDATE

NEW BUSINESS:

- COUNTY COMMISSION MEETING
 - APPROVAL TO PAY INVOICES
 - COMMENTS—BOARD MEMBERS AND EMPLOYEES
 - PUBLIC COMMENTS
 - PERSONNEL
-
- NEXT MEETING DATE, APRIL 13, AT 6:30 P.M., AT THE 9-1-1 CENTER, 157 FREEDOM WAY, MOOREFIELD, WV.

MEETING NOTICE

HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY

REGULAR MEETING

WEDNESDAY, MARCH 13, 2024

BAKER BUILDING, 17940 STATE RD. 55,

BAKER, WV

MEETING TIME WILL BE 6:30 P.M.

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, MARCH 13, 2024, AT 6:30 P.M. AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV.** THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

Hardy County Emergency Ambulance Authority

Board of Directors Meeting

March 13, 2024

Present: President Paul Lewis, Vice President Dr. Tim Thorne, Secretary Jean Flanagan, Treasurer Doug Coffman, Ronnie Crites

HCEAA Executive Director Derek Alt, HCEAA Assistant Executive Director Nathan Kesner

Guests: Tom Walker and Becky Fishel from Wardensville Volunteer Rescue Squad, Steve Pendleton from Examiner

The meeting was called to order by Paul at 6:30 p.m. The Pledge of Allegiance and a prayer followed.

Minutes

Jean moved and Tim seconded a motion to approve the minutes with a few typo corrections. The motion was approved.

Treasurer's Report

Executive Director Derek Alt provided the following report:

Total Expenses for February	\$ 98,406.35
Total Revenue for February	\$105,147.53
Income from Fee	\$ 75,000.00
Income from Services	\$ 29,189.48
Other Income	\$ 958.05

Current Checking Account \$ 74.82

Current Savings Account \$ 65,626.12

Derek also reported the Hardy County Commission released \$48,000 in CARES (Coronavirus Aid, Relief and Economic Security Act) funds.

Return on service calls is approximately 63%.

Old Business

Building and Grounds

Nothing new to report

Equipment

No new information regarding the Stryker stretcher.

HCEAA received six portable radios from the AFG (Assistance to Firefighters Grant). We were supposed to get 16. We need a total of 13. Derek is looking to other grant funding for the remainder needed.

The electronic tablets will be updated soon. Once the tablets are updated, the HCEAA will have its own FirstNet account. We are currently sharing an account with the Sheriff's Department.

Vehicles

371 - Had a small water leak in the cab. Staff has placed sealant around the lights and antenna.

372-373-376 - All in service. Nothing to report.
383 - In service. Nothing to report.
Serv3/Argo - In service. Nothing to report.

Calls for service

Paul reported the following calls for service for February:

West Hardy	96
HCEAA	73
Wardensville	22

Paul also reported the Office of Emergency Management has installed more than 100 smoke detectors since the fatal fire in Mathias. There are still smoke detectors available if needed.

Training

No new training is being offered.

Part of the Salary Enhancement Funds allocated by the state is approximately \$17,000 for "Crisis Response" - to develop mental health protocols for staff following a significant incident. Derek would like to pool funds regionally - with Hampshire, Grant and Pendleton counties. This is to ensure the staff, when utilizing those mental health procedures, does not have to talk with someone they know and/or encounter every day. Nathan will touch base with other counties.

Audit

Nathan reported information is being supplied when requested by the auditors.

New Business

County Commission

Derek reported he submitted the budget approved by the board for FY2025 to the County Commission. He was told the monthly draw from the Emergency Ambulance Fee will remain at \$65,000 monthly. Any additional funding will have to be requested on a monthly basis.

Invoices

Derek reviewed the invoices for the month of February. Tim moved and Doug seconded a motion to pay the invoices. The motion was approved.

Comments

Derek reported he and Nathan are look at AFG for medical equipment. They are also looking for rural EMS training grants and grants for the additional radios needed.

Derek reported the HCEAA assisted the Red Cross and OEM in installing smoke detectors. They also checked existing smoke alarms to determine if they are working or not. HCEAA staff installed approximately 30 smoke detectors on the east side of the county.

The HCEAA is now a member of the EMS Coalition and hence will be following legislation as it impacts EMS. Several bills were introduced in the 2024 Legislative Session. They were discussed along with the impact on EMS and HCEAA. Nothing can be determined until the Governor signs the legislation into law.

Personnel

Derek reported the HCEAA is short 1.7 - 2.0 full-time-equivalent staff. There has been an increase in overtime for staff and an increase in work for part-time employees. He requested authorization to hire two additional FTE positions, bringing the staff from 10 to 12.

Jean moved and Tim seconded a motion to add two FTE to staff. The motion was approved.

Derek also reported the loss of revenue related to the staffing at Wardensville (Co.1) is continuing. He estimates the HCEAA will lose approximately \$100,000 annually. He would like to develop a more unified business model. He requested permission to work with Wardensville Rescue Squad to centralize billing.

Jean moved and Tim seconded a motion to allow Derek to pursue centralized billing with Wardensville. The motion was approved.

Jean moved and Ronnie seconded a motion to adjourn at 7:50 p.m. The motion was approved.

The next meeting of the Hardy County Emergency Ambulance Authority Board of Directors will be held on Wednesday, April 13, beginning at 6:30 p.m. The meeting will be held at the 911 Center, 157 Freedom Way, Moorefield.

Respectfully submitted,
Jean A. Flanagan
Secretary

DATE March 13, 2024

SIGN-IN SHEET

Name	Representing	E-Mail
Tom Walker	WRS	TomWalker1570@aerbond.com
Betsy Fisher	WRS	bjfisher@hardynet.com
Doree Coff	WRS	dcoff@wrs.com
Tom Thome	HCEAA	dcoff@wrs.com
Paul Lewis	HCEAA	Paul.Lewis@hceaa.com
Derek AH	HCEAA	
Jean Flanagan	HCEAA	
Matthew Merritt	HCEAA	
Steve Langlois	HCEAA	
Renée Galt	HCEAA	